

GOVERNMENT DEPARTMENTS AND AGENCIES, CREDIT CARD STATEMENTS, CHECKING

2123. Mrs C.L. Edwardes to the Minister for State Development

For each Department and Agency within the Minister's portfolio, including the Ministerial Office -

- (a) are the statements from credit card companies checked against invoices, before being passed on for payment; and
- (b) if not, why not?

Mr C.M. BROWN replied:

I am advised:

Ministerial Office

- (a)-(b) Credit card statements are paid in full on receipt of the statement without reference to invoices. This practice avoids interest rate penalties.

Cardholders subsequently provide supporting information when acquitting individual cardholder statements.

This practice meets with Office of the Auditor General approval.

Department of Industry and Resources

- (a)-(b) The majority of Credit card statements are checked against receipts relating to individual transactions prior to being passed for payment. In some cases, where the purchasing officer is unavailable, statements are paid before being checked against receipts, but they are checked in the ensuing period to ensure accuracy, and any adjustments required are followed up to ensure that they are reflected in subsequent statements.